

# Funding criteria



The Openwork Foundation 'Cares 4 Kids' – helping socially, physically and mentally disadvantaged children enjoy a better quality of life and move from dependence to independence.

# Funding criteria

Please read this leaflet carefully before completing a 'Cares 4 Kids' application form

## **Who can apply for funding?**

Registered charities or voluntary organisations set up for charitable purposes may apply for funding. (You may apply more than once, regardless of whether you were successful or not on a previous occasion.)

## **Who we support**

We support organisations helping young people up to the age of 18 who are in some way socially, physically or mentally disadvantaged.

## **The types of project we support**

We support capital projects for tangible items e.g. equipment, buildings. We will also support salaries, core and revenue funding.

The project should ensure that disadvantaged children have opportunities to enjoy a better life.

## **The amount of funding**

Requests for funding should be between £3,000 and £10,000 and may be for the whole project or part of a bigger project. (If part of a bigger project, you must be able to prove you can raise the balance of the funds required).

## **Where/Which areas?**

The projects can be based in the UK or developing countries. If overseas, they must be administered by an established UK agency.

## **How to apply?**

All projects must be sponsored (nominated) by a member of Openwork and submitted on an Openwork Foundation 'Cares 4 Kids' Application Form. If you're submitting more than one request for funding you'll need to use separate application forms.

## **When can you apply?**

Applications for funding will be considered throughout the year, subject to the amount of Openwork Foundation funds available.

## How we assess projects

Amongst other things, we will consider:

- The impact the grant will make
- The number of children and young people the grant will help
- How well the project/grant purpose fits our policy of helping disadvantaged children and young people to lead more independent and fulfilling lives
- The shelf life of the project
- How any shortfall in funding for the project will be raised
- The time scale for the project

## We are unable to support

- Grants to individuals
- People over 18 years old
- Academic or medical research
- Conservation or environmental projects
- Animal welfare
- Fund-raising events
- Sponsored events
- Sponsorship or marketing appeals
- Brochure advertising
- General or disaster appeals
- Holidays
- Expeditions or outing schemes
- Luncheon clubs
- Loan schemes
- Mainstream schools, universities and colleges (unless directly benefiting disadvantaged/disabled students)
- Playgroups or mother & toddler groups (unless for special needs children)
- Sports clubs or village halls
- Guides or Scouts groups
- Political, sectarian or religious organisations
- Bursaries or endowments
- Statutory or public authorities providing community services
- NHS Trusts
- Any project which may be perceived to have a detrimental effect on Openwork or the Openwork Foundation

## What happens next?

After reading this leaflet carefully and checking your project meets our funding criteria, please complete a 'Cares 4 Kids' Application Form. Remember, your application must be sponsored by a member of Openwork.

Return your completed Application Form to:

The Openwork Foundation  
Zurich Community Trust  
PO Box 1288  
Station Road  
Swindon SN1 1FL

(Please enclose your latest financial accounts/report.)

Your application for funding will be acknowledged and assessed by a member of the Openwork Foundation team, who will contact you if they have any queries. You will be advised accordingly whether you are successful or not. (Unfortunately, demand for funding is far greater than the funds we have available, so not all applications will be successful.)

If your application is successful, we'll write to you and explain any terms and conditions that might be attached to the grant.

To claim your grant, you'll need to show us independent proof (from a third party) that costs are being incurred – for example, invoices, receipts or pro-formas.

When we send you the grant we will ask for a receipt and confirmation that the money has been spent in accordance with the application form.

Your Openwork sponsor will be kept informed about the progress of your application at every stage.

If you have any queries, please ring the Openwork Foundation Team on 0870 608 2550.

## Good luck!

### Return address

The Openwork Foundation  
Zurich Community Trust,  
PO Box 1288, Station Road,  
Swindon SN1 1FL.  
Telephone: 0870 608 2550  
[www.openwork.uk.com](http://www.openwork.uk.com)

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